



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

ANNUAL REPORT 2008

Report of the Chief Fire Officer

Agenda No:

Date: 27 June 2008

Purpose of Report:

To present to Members the Annual Report 2008, which includes the Community Safety Plan (CSP) 2008 update, the Best Value Performance Plan and Review 2008/9 and the Financial Summary 2008/9.

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1. BACKGROUND

- 1.1 Since 1999 the Fire & Rescue Authority has been required to report on its performance for public and government scrutiny. Reporting has included the production of a Best Value Performance Plan (BVPP) detailing past and present performance. Following Fire Service Circular 9/2008 (FSC 9/2008) this will be the last year that a BVPP is required legally. However, Nottinghamshire Fire and Rescue Service will continue to provide information around its performance within an Annual Report. The Comprehensive Performance Assessment (CPA) has now been replaced with the Comprehensive Area Assessment (CAA) and as such, the selection of local performance indicators will be carried out to enable the Service to support the improvements in the Local Area Agreements (LAA) for both the County and the City.
- 1.2 The Annual Report (attached at Appendix A) includes the Community Safety Plan (CSP) 2008 update, the Best Value Performance Plan (BVPP) and Review 2008/9 and the Financial Summary 2008/9. The documents have been streamlined with signposting to more detailed information, in order to present the content more clearly, giving accessible and user friendly documents. The documents will be available on-line by 30 June 2008 and in print by mid-July 2008.

2. REPORT

- 2.1 With the underlying principle of demonstrating progress in delivering local and national priorities and taking account of any formal inspections, the Service was expected to provide specific information within its Plan. To this end the Plan has included any reviews undertaken and developments made as a result to demonstrate performance improvement. The Plan will be audited by the District Auditor to ensure that it complies with the Local Government Act 1999 and the subsequent Best Value Guidance.
- 2.2 Members will note that the Financial Report details are still to be updated. Details for 2007/2008 will be available following the closure of accounts and associated audit which is due in August 2008. The unaudited figures will be available electronically prior to the deadline of 30 June 2008.
- 2.3 Following the publication of the reports on the Internet, the Service will publicise the report through the local media. Hard copies will also be sent to partner organisations, public libraries and other stakeholders to encourage members of the community to find out more about the performance of the Service.

3. FINANCIAL IMPLICATIONS

The estimated cost of placing the advertisement is about £1000 which can be met within existing budgets. The publication of the Annual Report will be approximately £800-£1000 for 500 copies.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

There are no human resources and learning and development implications arising from this report.

5. EQUALITY IMPACT ASSESSMENT

An initial impact assessment has identified the need to ensure the Annual Report is accessible to all members and the Community. The plan will be available to all members of the community via the Internet. The information will also be provided in audio format via a podcast, or as a document in Braille, large print or in an alternative language upon request.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. RISK MANAGEMENT IMPLICATIONS

The production of a Best Value Performance Plan is contained within the Local Government Act 1999. Failure to produce a plan would be in contravention of the requirements of that Act. From the 1 April 2008, this requirement was removed via the FSC 9/2008, however, as previously stated, Nottinghamshire Fire and Rescue Service will continue to provide this information via local performance indicators within an Annual Report.

8. RECOMMENDATIONS

That Members approve the Annual Report 2008.

9. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

- Fire Service Circular FSC 9/2008;
- Fire and Rescue Services National Framework 2006/08.

Frank Swann
CHIEF FIRE OFFICER

**Nottinghamshire Fire and Rescue Service
Annual report 2007/2008
incorporating Community Safety Plan update, Best Value Performance Plan and
Financial Summary**

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NOTTINGHAMSHIRE FIRE AND RESCUE SERVICE

Our Vision, Aims and Goals, as set out in our Community Safety Plan 2007 – 2010, are:

Our Vision

'A safer Nottinghamshire and City of Nottingham by putting safety at the heart of the community'.

Our Aims

- To deliver a quality public service.
- To maintain efficient and effective support systems for delivering the service.

Our Goals

1. Responding to the needs of the community.
2. Supporting all our employees.
3. Managing the Service on a good business foundation.

FOREWORD FROM THE CHIEF FIRE OFFICER

Nottinghamshire Fire and Rescue Service is developing strongly and putting time and money into making sure it is well-prepared for the future. Significant change has taken place over the last 12 months and the organisation has been investing heavily in its services.

Brand new fire engines, new equipment for all fire appliances, refurbishment of existing fire stations, a brand new station under construction, extended facilities at Headquarters and the launch of our Specialist Rescue Team are just some of the visible signs of projects which have come to fruition in the last year.

Behind the scenes we have been working hard to show how these investments are making a positive impact on the bottom-line – the number and type of emergency incidents we attend, and the work we are doing to help people to avoid the need to dial 999 and call for our assistance. We are particularly pleased to see the number of fire deaths in this county is below the national average, and the more we can do to prevent accidents happening in the first place, the safer our county will be.

Independent assessment by the Audit Commission has given us confidence that we are channelling our efforts in appropriate ways, and the results justify our actions. We therefore intend to continue working towards the objectives set in our current three-year Community Safety Plan and hope to see continuing reward for our work.

This report summarises some of the key developments which have taken place in the year 2007/08, it looks at our performance against targets, our financial position and it confirms the direction we will continue to take in the coming 12 months. In 2009 we will review our progress again, taking stock of what we have achieved and where we wish to be taking our services in the early part of the next decade. This will form the basis of our next three-year plan which will carry us through from 2010 until 2013.

If you wish to ask questions or comment upon anything raised in this report, please contact us by one of the ways outlined on the back page.

Our vision is to create a safer Nottinghamshire by putting safety at the heart of the community. We look forward to continuing to provide a modern and progressive fire and rescue service, to make our county a safer place to live and work.

Frank Swann
Chief Fire Officer

HIGHLIGHTS OF OUR YEAR

Responding to emergencies

Firefighting crews from stations across the whole county have been focused on reducing the risks to people in their homes, at work and on the roads. Their aim is to prevent emergencies by helping people to avoid fires, accidents and injuries.

Through their efforts, the number of people who died in a house fire last year fell from five to two, and the number of house fires and people injured in house fires also reduced.

This is positive news for us all, and we continue this vitally important prevention work, whilst making sure crews are highly trained and skilled to be able to respond immediately to emergencies – fires, road accidents and other rescues – when they do arise.

Firefighters were kept particularly busy during last summer dealing with the unseasonably heavy rainfall. Many areas of Nottinghamshire were badly hit by flooding, and crews were called upon to rescue people and animals, to pump out flood water and to make buildings safe that had been affected by the storms.

Officers and crews also formed part of a national response team when flooding caused major disruption in other parts of the country. Our High Volume Pump and crew was sent to Lincolnshire, Gloucestershire, South Yorkshire, Suffolk and Humberside, and a team of our senior officers, who are recognised experts in water rescue, were despatched to support rescue efforts in Herefordshire, Worcestershire, Norfolk and Suffolk.

Nottinghamshire has also strengthened its ability to tackle complex and unusual rescues during the last year, with the launch of its Specialist Rescue Team. This 40-strong team of firefighters has been trained to the highest standard and provided with the most up-to-date specialist equipment to be able to manage incidents which may include rescue from height, from water, from major road accidents and from collapsed buildings.

The Specialist Rescue Team is currently based at Dunkirk, Newark and Retford fire stations.

Creating safer communities

Accident prevention has been an important focus of our community work in recent years. Thousands of Home Safety Checks have been carried out across the county by our crews assessing the risks in people's homes, advising them how to make their homes safer, and fitting smoke alarms where they are needed.

Many years of local knowledge, coupled with advanced social and demographic mapping information, gives us a clear idea of the groups of people who are at highest risk of being involved in a fire. One of our Nottingham city projects, for example, works with people whose first language is not English, highlighting the risks of fire and the importance of having a working smoke alarm fitted.

We intend to use this type of intelligence more extensively in the next 12 months so that we can provide greater support to those people we believe to be the most vulnerable in our communities. In many cases, this means that we also work closely with other organisations and agencies.

Partnership working is strengthening all the time, helping us to achieve more in conjunction with other organisations. Current joint initiatives include a scheme to help people suffering from domestic violence, training parents how to fit child car seats safely, an emergency 999 texting service for people who are hard of hearing or who suffer a speech impediment. We are also training our crews how to work with people with dementia and working with people aged over 60 to access a wide range of services through just one single contact.

We continue to support national safety campaigns and to develop local projects that raise awareness of safety issues and promote positive engagement with children and adults. One of these has involved the residents of high-rise flats in Nottingham city, and we have seen a marked reduction in the number of false alarm calls made since we started working with partner organisations. This work has brought various services together that can improve the quality of life for a group of people with a range of health and social problems.

Our RiskWatch programme is a key element of our work with primary school pupils and we are now extending this to encompass older children up to year 12.

We also continue to work with young people who present challenging social behaviour, including those who deliberately start fires. The pilot of Project Bendigo has been so successful at promoting positive links between the fire service and young people that we will be offering this across the whole county. We are also planning to trial a new initiative that uses a cognitive behavioural approach with the more prolific fire-setters.

Developing our staff

The investment we make in clothing, vehicles, buildings and equipment is essential to continue developing our service, but a fire and rescue service is nothing without the people to use them. And we have a highly-skilled workforce both at the front-line, and behind the scenes, providing an effective and responsive service to the community.

Staff at our own Service Development Centre co-ordinate and deliver the majority of learning and development packages for our organisation, some of it in association with the national Fire Service College.

Our team at Ollerton manages the diverse training requirements for all staff. This broad spectrum ranges from communication, IT skills, budget handling, equality and diversity, time management, leadership and management skills, to the essential operational competencies required to keep firefighters, and the public, safe when they respond to emergency incidents.

Training over the last 12 months has included fire investigation, incident command and the ventilation of smoke-filled buildings. We have also been involved with a regional initiative to encourage the progression of firefighters into management posts, and this has enabled us to fill vacancies at crew and watch manager level and strengthen our crews.

During 2008/09 we will be training our crews in how to deal with physical attacks and abusive behaviour by members of the public, and the use of defibrillators for saving lives at incidents.

Protecting people and property

Fire within commercial premises could have a major and devastating impact upon a company and its employees, affecting the town and the region where it is based economically, culturally and socially.

Inspecting officers within our Fire Protection department are at the heart of our work to manage risk, to assess fire safety matters and enforce legislation relating to property, targeting those premises which present the highest fire safety risk. They are able to benefit from the national Fire Safety Order which was introduced in 2006, and which has strengthened systems for inspecting premises, providing new measures of enforcement and prosecution for property owners who are in breach of the regulations.

Whilst we provide guidance to employers, the safety of the public is paramount. Where standards are not met, we will take legal action when necessary to protect the public.

Fire protection officers are working with representatives of the county's top 16 employers to make sure their building stock meets the current fire safety standards. Tactical fire plans are prepared for the premises which are made available to fire crews, and resources are provided to help companies to train their staff.

This work is further enhanced by our new computerised community fire risk management information system which helps us to monitor, risk manage and track all premises.

Positive working under the Lead Fire Authority Partnership Scheme has taken a step forward in the past 12 months with the relaunch of our work with Boots. This scheme capitalises on the advice that we can offer to help keep staff and customers safe by making sure fire safety policies and practices are working effectively at all Boots offices and stores country-wide. We have also recently established a similar partnership agreement with the Longhurst Group – a Midlands-based housing provider.

Our work with the Chief Fire Officers' Association (CFOA) continues to grow and it is encouraging that we remain a key player in several fire safety and protection groups. This gives us an opportunity to influence the way national initiatives are developed, and also means we can introduce national thinking into our local working practices.

Managing our money

Investment has been a key feature of the past 12 months. Nottinghamshire Fire and Rescue Service has continued to direct its money into services, buildings, vehicles and IT infrastructure, supporting the delivery of front-line services to the whole community.

Hard work on behalf of staff across the whole organisation has helped us to exceed our three-year target for making efficiency savings, and our reward is more resources to direct into improving public services.

Our financial analysis has improved and we have strengthened the links between finance and service delivery. An independent review of the way we manage our budget by the Audit Commission achieved a rating of '3' for our 'Use of Resources', which means that it judges us to be 'performing well'.

Research

Effective research is essential if we are to continue providing a fire and rescue service which responds to the safety needs of our local community. Research highlights those areas at greatest risk and identifies best practice to manage them, helping us to target our education and prevention work where it is needed, and where it will make the most difference.

One of the most visible results of this research during the last year – and one of our most significant investments – has been the delivery of the first of our brand new fire engines. Following an extensive period of design, consultation, planning and testing, the first five have taken their place at Carlton, Newark, Ashfield, Mansfield and Worksop. Three more will be supplied to Retford, Beeston and Dunkirk in the summer and a further 11 will be introduced over the coming year.

More advanced cutting equipment is now carried on all our fire engines, which means crews can rescue people from crashed vehicles without necessarily having to call on the skills of our Specialist Rescue Team. We have upgraded our radiation detection and personal recording equipment, and the firefighting foam on all our fire engines has been replaced with a more environmentally-acceptable product, to help reduce the impact upon our surroundings.

Our plans for 2008/09 include the replacement of our firefighters' protective clothing with modern kit that not only improves the protection to our firefighters, but is also more comfortable to wear. Two new command and control vehicles will come into service – one supplied by the Government – improving the level of command support available at incidents, and we will continue to replace the equipment on our specialist rescue units.

We will also be undertaking a major review of our capability to deal with flooding. We will be increasing the level of training given to firefighters to manage such incidents and will be providing specialist protective clothing for the purpose.

Protecting our environment

Nottinghamshire has become the first fire and rescue service in the East Midlands to formally commit to helping to reduce global warming, by signing the Nottingham Declaration on Climate Change. This public pledge is backed up by a number of positive steps which have been taken forward in the past 12 months, through a combination of immediate action and plans for the future.

In terms of equipment, all our new replacement fire appliances have engines which meet Euro IV standards on emissions, and the foam we now use for fighting fires is more environmentally-sensitive than before, helping to reduce the risk of discharging hazardous chemicals into drains and watercourses.

Building projects have also sought to take environmental issues into consideration. The new Highfields fire station being built in Beeston has been designed to make the best use of recycled water, whilst our extended Headquarters facilities incorporate energy-saving features such as movement-controlled lighting and sunpipes.

We will continue to look for ways to reduce our impact upon the environment, led by a major project which has been launched to examine current working practices and identify more areas for improvement within our organisation.

BEST VALUE PERFORMANCE PLAN

Measuring our performance

Nottinghamshire Fire and Rescue Service aims to provide the best service possible for all residents within the county. However, it is never a straight-forward process to measure whether we are getting it right or not.

For a number of years we have been compiling data and sending reports to the Government which show how we are performing against a series of fixed national Best Value Performance Indicators (BVPI), and this has been the recognised measure of our achievements.

On 1 April 2008 this changed, and fire and rescue authorities, along with many other public organisations such as district and county councils, will have the flexibility to set their own indicators – or measures – in future.

Just two nationally-set mandatory indicators remain (from the White Paper 'Strong and Prosperous Communities') which we will report against from April 2009. These are:

- NI33 – arson incidents. Number of deliberate primary and secondary fires per 10,000 population. (Based on the current BVPI 206i and 206ii.)
- NI49 – number of primary fires and related fatalities and non-fatal casualties. This is split into three parts: 1) total number of primary fires per 100,000 population; 2) total number of fatalities due to primary fires per 100,000 population; 3) total number of non-fatal casualties per 100,000 population. (Based on BVPIs 142ii, 143i and 143ii.)

This will, therefore, be the last mandatory report on Best Value Performance Indicators. However, we have decided to continue collecting data in the same format for 2008/09 and then move to the new suite of Local Indicators from next year. Targets have been set for one year ahead and every indicator will be evaluated for its relevance and quality as a performance measure over the coming 12 months.

This process meets the requirements of the new Performance Framework for Public Services. This sees assessment move from individual organisations to areas, joint working on Local Area Agreements becomes the main focus, and partnership working leads us to look at issues from the perspective of their location and community, rather than being constrained by service and organisation boundaries. We are also working closely with our LAA partners on the development of a sound Risk Management approach to the creation of the LAAs and the targeting of resources in our communities.

We will still be subject to inspections on our 'Direction of Travel' and 'Use of Resources' in 2008 and 2009, and these will become more wide-ranging than they were in the past. They will emphasise partnership working, and will look for evidence that we are managing our money, the business – leadership, performance management, procurement and risk – and our other resources – natural, physical assets, people and technology.

At Nottinghamshire Fire and Rescue Service we will be striving to meet these new challenges and achieve our desire of 'Creating Safer Communities'.

Best Value Performance Indicators and Outturns

The following tables show the Best Value Performance Indicators that our performance was measured against in 2007/08, and our achievements.

Corporate Health

BVPI 2a	The level (if any) of the Equality Standard for Local Government to which the authority conforms
BVPI 2b	The quality of an Authority's Race Equality Scheme and the improvements resulting from its application
BVPI 8	The % of undisputed invoices which were paid in 30 days
BVPI 11i	The % of top 5% of earners that are women
BVPI 11ii	The % of top 5% of earners that are from ethnic minority communities
BVPI 11iii	The % of top 5% of earners that are disabled
BVPI 12i	Proportion of working days/shifts lost to sickness absence by whole time uniformed staff
BVPI 12ii	The proportion of working days/shifts lost due to sickness absence by all staff
BVPI 15i	Wholetime fire-fighter ill-health retirements as a % of the total Workforce
BVPI 15ii	Control and non-uniformed ill-health retirements as a % of the total workforce
BVPI 16i	The % of wholetime and retained employees with a disability compared with the percentage of economically active disabled people in the authority area
BVPI 16ii	The % of control and non-uniformed employees with a disability compared with the percentage of economically active disabled people in the authority area
BVPI 17	The % of ethnic minority uniformed staff compared to the ethnic minority population of working age in authority area
BVPI 150	Expenditure per head of population on the provision of fire and rescue services
BVPI 157	The number of types of interactions that are enabled for electronic delivery as a % of the types of interactions that are legally permissible for electronic delivery
BVPI 210	The % of women fire-fighters

Our performance against the Corporate Health targets

BVPI	2006/07 Outturn	2007/08 Target	2007/08 Outturn	Improvement	2008/09 Target
2a	2	3	2	↔	3
2b	79%	100%	79%	↔	100%
8	83.8%	93%	87.9%	↑	93%
11i	6.5%	8%	4.7%	↓	8%
11ii	0%	2.1%	0%	↔	2.1%
11iii	0%	2.1%	0%	↔	2.1%
12i	10.15	9	9.17	↑	8.5
12ii	10.54	9	9.67	↑	8.5
15i	2.2%	0.7%	0.7%	↑	0.7%
15ii	0%	0%	0%	↔	1%
16i	0.7%	1.3%	0.5%	↓	1.3%
16ii	2.5%	3.5%	2.5%	↔	3.5%
17	1.6%	1.5%	1.6%	↔	2.0%
150	£37.93	£40.27	£37.74	↑	£
210	2.5%	3.5%	2.7%	↑	3.5%

Community Safety

BVPI 142ii	Number of calls to fire attended - primary fires per 10,000 population
BVPI 142iii	Number of calls to fire attended - accidental fires in dwellings per 10,000 dwellings
BVPI 143i	The number of deaths arising from accidental fires in dwellings per 100,000 population
BVPI 143ii	Number of injuries arising from accidental fires in dwellings per 100,000 population
BVPI 144	The % of accidental fires in dwellings confined to room of origin
BVPI 146i	Number of calls to malicious false alarms not attended per 1,000 population
BVPI 146ii	Number of calls to malicious false alarms attended per 1,000 population
BVPI 149i	False alarms caused by automatic fire detection per 1,000 non-domestic properties
BVPI 149ii	False alarms caused by automatic fire detection - Number of those properties with more than 1 attendance
BVPI 149iii	False alarms caused by automatic fire detection - The % of calls which are to a property with more than 1 attendance
BVPI 206i	Number of deliberate primary fires (excluding deliberate primary fires in vehicles) per 10,000 population
BVPI 206ii	Number of deliberate primary fires in vehicles per 10,000 population
BVPI 206iii	Number of deliberate secondary fires (excluding deliberate secondary fires in vehicles) per 10,000 population
BVPI 206iv	Number of deliberate secondary fires in vehicles per 10,000 population
BVPI 207	The number of fires in non-domestic premises per 1,000 non-domestic premises
BVPI 208	The % of people in accidental dwelling fires who escape unharmed without Fire Rescue Authority assistance at the fire
BVPI 209i	The % of fires attended in dwellings where a smoke alarm had activated
BVPI 209ii	The % of fires attended in dwellings where a smoke alarm was fitted but did not activate
BVPI 209iii	The % of fires attended in dwellings where no smoke alarm was fitted

Our performance against the Community Safety targets

BVPI	2006/07 Outturn	2007/08 Target	2007/08 Outturn	Improvement	2008/09 Target
142ii	32.58	31.34	29.83	↑	29.18
142iii	14.94	13.99	14.74	↑	13.48
143i	0.583	0.384	0.193	↑	0
143ii	8.06	7.58	7.05	↑	6.55
144	91.6%	94%	91.6%	↔	94%
146i	0.167	0.2	0.123	↓	0.2
146ii	0.539	0.5	0.519	↑	0.53
149i	112.15	110	112.85	↓	106
149ii	536	500	527	↑	515
149iii	81.6%	75%	79.9	↑	75%
206i	8.032	8.09	7.568	↑	7.23
206ii	10.499	10	8.851	↑	8.81
206iii	43.775	41.45	35.705	↑	41.52
206iv	0.728	0.73	0.541	↑	0.58
207	12.808	12	12.338	↑	11.67
208	90.8%	94%	86.9%	↓	94%
209i	31.7%	35%	33.1%	↑	38%
209ii	8.9%	7.4%	9.5%	↓	7.4%
209iii	59.4%	57.5%	57.4%	↑	54.6%

Best Value reviews

Nottinghamshire Fire and Rescue Service carried out two reviews during the year, to make sure we were achieving good value and to see if there were improvements which could be made. A brief outline of our findings is as follows:

Catering

Catering services came under scrutiny at the end of 2007, and staff were widely consulted to find out what they think of the food currently provided at our fire stations and other locations. The quality of the food, the need and desire to provide catering services and the possible alternative options were explored, taking examples from other fire and rescue services and public sector organisations.

The review team, which comprised a member of the Fire and Rescue Authority, our representative bodies and professional staff from across the organisation, made a series of recommendations. These encompassed general catering, emergency catering, cost-effectiveness, menu content, Service impact, hygiene, staffing, and effectiveness and equity of provision.

The Fire and Rescue Authority considered the proposals and work is currently underway to modernise catering services within the organisation.

Data quality

Good quality data that gives reliable performance and financial information is essential to support decision-making. A lot of time and money is spent on the activities and systems involved in collecting and analysing the data which underpins the performance information.

Investigation into the Service's data highlighted two major areas of concern, in relation to fire reports and Human Resources data:

- **Fire reports**

There has been a significant reduction in the number of fire reports being completed by firefighters after attending incidents. Over the last four years there has also been a continuing downward trend in the number of reports which have been filled in within seven days. This figure fell to 75% last year.

This review has highlighted increased training requirements for staff in how to complete fire reports, and this has also raised questions about the quality of information provided on the forms that are returned.

The introduction of a new Incident Reporting System this year provides us with a good opportunity to make sure firefighters complete their reports on time, and we will seek to address this issue through regular training.

This review is on-going and a full report is due later this year.

- **Human Resources data**

The review highlighted that Nottinghamshire Fire and Rescue Service is currently drawing off data relating to personnel issues from two separate computer systems. Data on causes of sickness is collected by an external company and there are shortcomings in the information provided.

A single system needs to be developed which can provide all the data needed to support the management of the Human Resources department, and which managers can rely upon.

Work continues to address these issues.

The Transfer of Undertakings (Protection of Employment) regulations

The following statement must be included in this document, by law. It is a technical notice relating to the movement of staff. Further information about this can be found at www.cabinetoffice.gov.uk.

In accordance with the requirements of the Code of Practice on Workforce Matters in Local Authority Service Contracts, Nottinghamshire and City of Nottingham Fire and Rescue Authority state and certify that no individual contracts were issued during the past year which involved a transfer of staff. There were no circumstances which could be interpreted as coming under the Transfer of Undertakings (Protection of Employment) Regulations (TUPE). Nor were there any circumstances where we would have been expected to transfer staff as if TUPE applied, as defined in the Cabinet Office Guidance on 'Staff Transfers in the Public Sectors'.

OUR FINANCES

Info to come

STATEMENT ON CORPORATE GOVERNANCE

Info to come

HOW TO CONTACT US

If you would like to ask specific questions about any of the subjects covered in this report, or would like general information about Nottinghamshire Fire and Rescue Service, you can:

- Write to us at
Corporate Services
Nottinghamshire Fire and Rescue Service
Headquarters
Bestwood Lodge
Arnold
Nottingham NG5 8PD
- Ring us on 0115 967 0880.
- Email us via info@notts-fire.gov.uk.
- Look at our website, www.notts-fire.gov.uk.

If you require any further advice or information on how to ensure compliance with the Fire Safety legislation then please phone our advice line on 0115 967 5834 or visit our web site: www.notts-fire.gov.uk and look under the 'Protect Your Workplace' section.

The Nottinghamshire Fire and Rescue Service Annual report 2007/2008 will be distributed to the following:

Senior Management Team	6 Copies
Combined Fire Authority	18 Copies
Representative Bodies	4 Copies
Regional	4 Copies
Council Offices	24 Copies
Members of the European Parliament / Members of Parliament	16 Copies
Media	17 Copies
Stations	27 Copies
County Contacts	4 Copies
Police	5 Copies
Ambulance Services	5 Copies
Libraries	120 Copies
Total	250 Copies

Additionally, reference to the Annual Report (plus web-link details) will be made in the quarterly Response newsletter, which has a potential circulation in excess of 3,700.

INITIAL EQUALITY IMPACT ASSESSMENT

Section	Manager	Date of Assessment	New or Existing
SMT	CFO Swann	13 June 2008	N/A
Name of Report to be assessed		ANNUAL REPORT 2007/08	
1. Briefly describe the aims, objectives and purpose of the report.		To present to Members the Annual Report 2007/8, which includes the Community Safety Plan (CSP) 2008 update, the Best Value Performance Plan and Review 2007/8 and the Financial Summary 2007/8.	
2. Who is intended to benefit from this report and what are the outcomes?		This report benefits the wider community by informing them of how the Fire & Rescue Service utilises their finances through the property tax system to deliver a Fire & Rescue Service.	
3. Who are the main stakeholders in relation to the report?		The main stakeholders are the Fire and Rescue Authority, Officers and employees of Nottinghamshire Fire and Rescue Service, key stakeholders and the public.	
4. Who implements and who is responsible for the report?		The Chief Fire Officer.	

Please identify the differential impact in the terms of the six strands below. Please tick yes if you have identified any differential impacts. Please state evidence of negative or positive impacts below.

<i>STRAND</i>	Y	N	<i>NEGATIVE IMPACT</i>	<i>POSITIVE IMPACT</i>					
Race		X							
Gender		X							
Disability		X							
Religion or Belief		X							
Sexuality		X							
Age		X							
6. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group?			Y	N	7. Should the policy/service proceed to a full impact assessment?			Y	N
				x					x

I am satisfied that this policy has been successfully impact assessed. I understand the impact assessment of this policy is a statutory obligation and that, as owners of this policy, we take responsibility for the completion and quality of this process.

Signed (completing person) CFO Swann

Date 13 June 2008